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LF6220 - ANIYAH BRADSHAW

Describes the basic features of Fedora and offers instructions concerning its use, administration, network and server set-up, and its compatibility with new technology.

If you can build websites with CSS and JavaScript, this book takes you to the next level—creating dynamic, database-driven websites with PHP and MySQL. Learn how to build a database, manage your content, and interact with users. With step-by-step tutorials, this completely revised edition gets you started with expanded coverage of the basics and takes you deeper into the world of server-side programming. The important stuff you need to know: Get up to speed quickly. Learn how to install PHP and MySQL, and get them running on both your computer and a remote server. Gain new techniques. Take advantage of the all-new chapter on integrating PHP with HTML web pages. Manage your content. Use the file system to access user data, including images and other binary files. Make it dynamic. Create pages that change with each new viewing. Build a good database. Use MySQL to store user information and other data. Keep your site working. Master the tools for fixing things that go wrong. Control operations. Create an administrative interface to oversee your site.

In 1978 Julian Richer, then aged just nineteen, opened his first shop near London Bridge. For over twenty years this shop has been listed in the Guinness Book of Records as having the highest sales per square foot of any retail outlet in the world, and the company as a whole, with its fifty-three stores nationwide and huge online presence, has become Britain's favourite retailer of TV and hi-fi equipment. What lies behind this extraordinary success? For Julian, the answer is simple: throughout his career he has focussed relentlessly on putting people – both staff and customers – right at the centre of his business. And in The Richer

Way, he offers a supremely practical guide to how others can follow suit. He explains how to motivate employees and measure their progress. He establishes how to balance company discipline with individual autonomy. He explores what 'customer service' should really involve. Above all, he points the way to creating an open, friendly and flexible culture that will not only attract the best people but also offer the greatest chance of business success. Packed with straightforward, common-sense advice, The Richer Way will prove essential reading for all organisations, whatever their nature and size.

Recent years have seen a rapidly increasing movement of endovascular treatment and procedures away from hospital settings to outpatient venues (office-based labs). New technologies offer enhanced capabilities that make it easier and more cost-effective to treat even complex cases on an outpatient basis. Office-Based Endovascular Centers synthesizes the entire process of operating an office-based practice – from regulation and legal issues through to business models and optimal endovascular procedures – helping you ensure the best the possible outcomes for your patients. Provides expert guidance from Dr. Krishna M. Jain, an experienced vascular surgeon and founding member of the Outpatient Endovascular and Interventional Society. Covers all aspects of opening and running an office-based endovascular center, including various models, regulations, capital equipment, quality control, management of safety and complications, marketing and patient satisfaction, and much more. Discusses perspectives of the interventional cardiologist and interventional radiologist, various types of procedures, certification and accreditation, and conducting research in the center. Consolidates today's available information and experience in this timely area into one convenient resource.

Explains how to maintain or enhance systems running the Linux operating system

Inventive, hilarious and joyously colorful, this fill-in journal was designed to help kids capture nearly everything that's uniquely rad about them. With design-savvy, yet completely kid-friendly illustrations, they're asked to draw or write about a bunch of interesting things -- like what their hair looks like, what their band name would be, what they'd bring to outer space, and how they feel about lightning, lizards and pickles. There may or may not be a place for super-secret stuff inside the book jacket. Whether kids complete their entire compendium on a rainy day, or finish it over a year, it'll become a treasure to look back on and smile. Ideal for the holidays, rainy days and happy occasions of all kinds, this is an imagination-building gift will engage kids for hours on end

For readers who want to become part of the thriving wedding video industry, Wedding Video Handbook explains everything a wedding videographer needs to know. Each chapter explores a different part of either the business or the production ends, and covers topics including secrets for getting clients, selecting the proper equipment, and tips on capturing special wedding moments despite difficult filming conditions. The book includes handy primers on marketing and advertising, handling phone calls and appointments, pre-production preparations, what to shoot on the wedding day, interacting with other vendors, editing and packaging the DVD or video, and generating referrals. Fully up-to-date with information on the newest tools and equipment

used in this rapidly-evolving market as well as the cutting-edge trends in wedding video products, Wedding Video Handbook is packed with practical advice from a pro who has spent years in the field.

Derry provides details of PC audio editing to give readers a complete understanding of what is involved in audio productions. This edition features new advances in Cool Edit Pro, including MP3 and audio for the Web, real-time effects and CD burning.

The Science Focus Second Edition is the complete science package for the teaching of the New South Wales Stage 4 and 5 Science Syllabus. The Science Focus Second Edition package retains the identified strengths of the highly successful First Edition and includes a number of new and exciting features, improvements and components. The innovative Teacher Edition with CD allows a teacher to approach the teaching and learning of Science with confidence as it includes pages from the student book with wrap around teacher notes including answers, hints, strategies and teaching and assessment advice.

Power Boating For Dummies is a guide to power boating for both new and experienced boaters. It advises readers of necessary boating supplies, safety concerns and equipment, accessories, and includes locations of boating facilities, and how to safely pilot the ship.

Get up to speed quickly and gain the working knowledge you need with this clear, practical guide to Adobe®'s AuditionT 2.0. With Roger Derry's expert advice, you'll master Audition's basic tools and tricks as well as discovering it's more advanced editing, multitrack and processing tools. The accompanying CD-ROM con-

tains a demo of AuditionT and a variety of audio clips (both speech and music) for you to practice your editing skills. Roger Derry is an audio consultant who also teaches courses on radio production, music technology and sound recording. He formerly worked as a technical operator, studio manager and producer for the BBC. Contents: Visual editing; Some technical bits; Transfer; Editing; Quarrying material; Structuring material; Multitrack; Post-production; Audio design; Reviewing material; Mastering; CD burning; Making programs: acquiring material and production; Archiving; Tweaks; Using the CD-ROM; Hardware and software requirements; Appendices (Clicks and clocks, MIDI, Time code; Adding RIAA to FFT filter);Glossary

The design, development, analysis, and evaluation of new aircraft technologies such as fly by wire, unmanned aerial vehicles, and micro air vehicles, necessitate a better understanding of flight mechanics on the part of the aircraft-systems analyst. A text that provides unified coverage of aircraft flight mechanics and systems concept will go a lon

One of the fastest ways to learn Linux is with this perennial favorite Eight previous top-selling editions of Linux For Dummies can't be wrong. If you've been wanting to migrate to Linux, this book is the best way to get there. Written in easy-to-follow, everyday terms, Linux For Dummies 9th Edition gets you started by concentrating on two distributions of Linux that beginners love: the Ubuntu LiveCD distribution and the gOS Linux distribution, which comes pre-installed on Everex computers. The book also covers the full Fedora distribution. Linux is an open-source operating system and a low-cost or free alternative to Microsoft Win-

dows; of numerous distributions of Linux, this book covers Ubuntu Linux, Fedora Core Linux, and gOS Linux, and includes them on the DVD. Install new open source software via Synaptic or RPM package managers Use free software to browse the Web, listen to music, read e-mail, edit photos, and even run Windows in a virtualized environment Get acquainted with the Linux command line If you want to get a solid foundation in Linux, this popular, accessible book is for you. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

In this fascinating, in-depth account of the hunt for serial killers, Colin Wilson, one of the world's leading authorities on the subject, examines the ways they can be tracked down and caught, from the tried-and-true methods of the early 20th century to the high--tech processes in use today. He examines such areas as psychological profiling, genetic fingerprinting, and the launch of the Behavioural Science Unit. He delves into the importance of fantasy to serial killers, the urge to keep on killing, the desire to become notorious, and murder as an addictive drug. Including the worst murderers in Britain and America such as Peter Sutcliffe, Fred and Rosemary West, Jeffrey Dahmer and Paul Bernardo, this book is an essential read for true crime enthusiasts.

CD-ROM contains full text for all the procedures available in the manual. Files are provided both as fully formatted Word 6.0 (.doc) documents and as text-only documents (.txt).

The Object-Oriented Thought Process Third Edition Matt Weisfeld An introduction to object-oriented concepts for developers looking to master modern application practices. Object-oriented programming (OOP) is the foundation of modern programming languages, including C++, Java, C#, and Visual Basic .NET. By de-signing with objects rather than treating the code and data as separate entities, OOP allows objects to fully utilize other objects' services as well as inherit their functionality. OOP promotes code portability and reuse, but requires a shift in thinking to be fully understood. Before jumping into the world of object-oriented programming languages, you must first master The Object-Oriented Thought Process. Written by a developer for developers who want to make the leap to object-oriented technologies as well as managers who simply want to understand what they are managing, The Object-Oriented Thought Process provides a solution-oriented approach to object-oriented programming. Readers will learn to understand object-oriented design with inheritance or composition, object aggregation and association, and the difference between interfaces and implementations. Readers will also become more efficient and better thinkers in terms of object-oriented development. This revised edition focuses on interoperability across various technologies, primarily using XML as the communication mechanism. A more detailed focus is placed on how business objects operate over networks, including client/server architectures and web services. "Programmers who aim to create high quality software–as all programmers should–must learn the varied subtleties of the familiar yet not so familiar beasts called objects and classes. Doing so entails careful study of books such as Matt Weisfeld's The Object-Oriented Thought Process." –Bill McCarty, author of Java Distributed Objects, and Object-Oriented Design in Java Matt Weisfeld is an associate professor in business and technology at Cuyahoga Community College in Cleveland, Ohio. He has more than 20 years of experience as a professional software developer, project manager, and corporate trainer using C++,

Smalltalk, .NET, and Java. He holds a BS in systems analysis, an MS in computer science, and an MBA in project management. Weisfeld has published many articles in major computer trade magazines and professional journals.

Have you ever dreamed of having your own red carpet moment? Or wondered how to emulate the effortlessly chic style of the most photographed trendsetters? Or wished you could master the art of all things glamorous? In Style A to Zoe, Hollywood's hottest celebrity stylist, Rachel Zoe, shares her insider tips in this essential guide to the art of a fashionable, behind-the velvet-rope lifestyle. With an eye toward living the luxe life, even if it's on a dime, Zoe zeroes in on the must-have accessories and wardrobe staples for all occasions, when to splurge and save on handbags and heels, how to decorate, entertain, and travel in style. From award shows to advertising campaigns, Zoe is the go-to force among A-list actresses, fashion houses, beauty firms, and magazine editors. Now she offers full access to the style secrets that skyrocketed her famous clients to the top of best-dressed lists worldwide. With the help of some of fashion's biggest names-including Michael Kors, Donatella Versace, and Diane von Furstenberg-Zoe shares her invaluable insights on: Mastering red carpet moments in your own life Developing a style for work or play that's unstudied and glamorous Personalizing your own modern look by referencing your favorite style icons and vintage clothes The importance of the "wow" piece-and how to choose one right for you Throwing a chic dinner party and creating a luxuriously cozy living space Packing and traveling like a jet-setter Enjoying every day, living it up in style.

This volume consists of 85 chapters that highlight recent advances in our knowledge of the viruses that infect plants and fungi. It begins with general topics in plant virology including movement of viruses in plants, the transmission of plant viruses by vectors, and the development of virus-resistant transgenic plants. The second section presents an overview of the properties of a selection of 20 well-studied plant viruses, 23 plant virus genera and a few larger groups of plant viruses. The third section, which is abundantly illustrated, highlights the most economically important virus diseases of cereals, legumes, vegetable crops, fruit trees and ornamentals. The last section describes the major groups of viruses that infect fungi. The most comprehensive single-volume source providing an overview of virology issues related to plant and fungi Bridges the gap between basic undergraduate texts and specialized reviews Concise and general overviews of important topics within the field will help in preparation of lectures, writing reports, or drafting grant applications

It's a summer internship. Never mind that the owners are hot. Never mind that there are three of them. Never mind that they are twice her age. Never mind that they have a secret "play" room in the basement. Never mind that she's never been more intrigued in her life. She only has three months. No matter how deeply she gets involved, she can't stay...

It took all of thirty seconds for two shots to bring the world of Margaret Tabaaha crashing down around her. After losing her husband in Afghanistan during the first year of Operation Enduring Freedom, her two sons were all she had left. Now they had been taken from her violently, deliberately, plunging her into a whiskey bottle and stripping away her reason for living. When Arthur

Nakai receives a call from his first love, Margaret, her voice pleading for his help, it comes as he is attending a wake for one of the men he considered a brother from his days in the Marines 6th LAR Wolf Pack Battalion. Feeling a deep and responsible obligation to help her, Arthur soon finds himself involved in the multi-billion-dollar world of the oil and gas industry and coming face-to--face with an old adversary, Elias Dayton. Their paths had crossed when Arthur was a member of the Shadow Wolves, an elite tactical unit within US Customs and Border Protection. Now Dayton runs Patriot Security, a Blackwater-type firm that keeps the oil rigs, gas wells, and man camps secure from the Water Protectors, protesters pushing to stop the fracking and poisoning of Native lands. As Arthur works through the case from his end, Navajo police chief Jake Bilagody tackles it from another angle, looking into the strained relationship between the oil company and the Navajo people, all while searching for a missing Navajo man that may have become an unwilling piece on the reservation checkerboard. But when Arthur learns the identity of the boys' killer, he struggles to make sense of it. Because if the clues are right, he will be forced to make a decision that will haunt him for the rest of his life.

Thank you for reading our PRINCE2 Foundation Training Manual. The main objective of this book is to provide an easy-to-read and easy-to-understand PRINCE2(R) Foundation training manual. The official PRINCE2 manual, "Managing Successful Projects with PRINCE2," is an excellent reference manual, but it is not a training manual and should not be used as one, as it is very difficult to comprehend and understand if you are new to project manage-ment. The official PRINCE2 manual also covers the complete Practitioner Syllabus, and it's impossible to know which parts are just focused on the PRINCE2 Foundation syllabus, so you have to read everything, which is not good if you are just studying for the foundation exam. Henceforth, this book is meant to be (and is) an easy introduction to PRINCE2 based on the Foundation syllabus, and it's quickly becoming the most read book for people wishing to learn about PRINCE2 and prepare for the foundation exam.

Winner of the 2010 William C. Morris Award! Fifteen-year-old Blake has a girlfriend and a friend who's a girl. One of them loves him; the other one needs him. When he snapped a picture of a street person for his photography homework, Blake never dreamed that the woman in the photo was his friend Marissa's long-lost meth addicted mom. Blake's participation in the ensuing drama opens up a world of trouble, both for him and for Marissa. He spends the next few months trying to reconcile the conflicting roles of Boyfriend and Friend. His experiences range from the comic (surviving his dad's birth control talk) to the tragic (a harrowing after-hours visit to the morgue). In a tangle of life and death, love and loyalty, Blake will emerge with a more sharply defined snapshot of himself.

To those on the outside, the Powells are a happy family, but then a devastating accident destroys their fragile facade. When seven-year-old Henry is blamed for the tragedy, he tries desperately to make his parents happy again. As Henry grows up, he is full of potential—a talented sportsman with an academic mind and a thirst for adventure—but soon he questions if the guilt his parents have burdened him with has left him unable to escape his anguished family or their painful past. With a delicate touch and masterful at-

tention to detail, New York Times bestselling author Elizabeth Flock invites us to meet a man both ordinary and extraordinary, and to experience a life that has yet to be lived.

In this volume, a distinguished set of international scholars examine the nature of collaboration between life partners in the sciences, with particular attention to the ways in which personal and professional dynamics can foster or inhibit scientific practice. Breaking from traditional gender analyses which focus on divisions of labor and the assignment of credit, the studies scrutinize collaboration as a variable process between partners living in the nineteenth and twentieth centuries who were married and divorced, heterosexual and homosexual, aristocratic and working--class and politically right and left. The contributors analyze cases shaped by their particular geographical locations, ranging from retreat settings like the English countryside and Woods Hole, Massachusetts, to university laboratories and urban centers in Berlin, Stockholm, Geneva and London. The volume demonstrates how the terms and meanings of collaboration, variably shaped by disciplinary imperatives, cultural mores, and the agency of the collaborators themselves, illuminate critical intellectual and institutional developments in the modern sciences.

Hands-on labs to reinforce critical skills --

Atari 8-bit computers are the first machines that truly bridged the divide between video game players and home computer enthusiasts. The Atari 400 and 800 signaled the start of a new era in computing. Breakout: How Atari 8-Bit Computers Defined a Generation is the first book to cover what made Atari's groundbreaking computer line great: its excellent graphics and sound, flexible pro-

gramming environment, and wide support from the burgeoning home computer community. For those of us coming of "gaming age" in the 80s, Atari games were simply amazing—and you'll find out what made over 100 titles so much fun to play. Breakout also explores the Atari 8-bit platform as it stands today, with a robust enthusiast and modding community, the increasing value of Atari computers and peripherals, and how to get started with one now or get your old one working again.

Build your own intelligent agent system... Intelligent agent technology is a tool of modern computer science that can be used to engineer complex computer programmes that behave rationally in dynamic and changing environments. Applications range from small programmes that intelligently search the Web buying and selling goods via electronic commerce, to autonomous space probes. This powerful technology is not widely used, however, as developing intelligent agent software requires high levels of training and skill. The authors of this book have developed and tested a methodology and tools for developing intelligent agent systems. With this methodology (Prometheus) developers can start agent-oriented designs and implementations easily from scratch saving valuable time and resources. Developing Intelligent Agent Systems not only answers the questions "what are agents?" and "why are they useful?" but also the crucial question: "how do I design and build intelligent agent systems?" The book covers everything a practitioner needs to know to begin to effectively use this technology - including an introduction to the notion of agents, a description of the concepts involved, and a software engineering methodology. Read on for: a practical step-by-step introduction to designing and building intelligent agent systems. a full life-cy-

cle methodology for developing intelligent agent systems covering specification, analysis, design and implementation of agents. PDT: Prometheus Design Tool – software support for the Prometheus design process. the example of an electronic bookstore to illustrate the design process throughout the book. Electronic resources including the Prometheus Design Tool (PDT), can be found at: http://www.cs.rmit.edu.au/agents/prometheus This book is aimed at industrial software developers, software engineers and at advanced undergraduate students. It assumes knowledge of basic software engineering but does not require knowledge of Artificial Intelligence or of mathematics. Familiarity with Java will help in reading the examples in chapter 10.

Presents Islamic stories that offer a background in Islamic traditions, folk tales, and mystical verse.

Video Over IP gives you everything you need to know to choose from among the many ways of transferring your video over a network. The information is presented in an easy to read format, with comparison charts provided to help you understand the benefits and drawbacks of different technologies for a variety of practical applications. Readers who have a background in either video or networking will benefit from tutorials in both areas and the breadth of coverage that this book provides. Real-life application examples give readers successful examples of a variety of Video over IP networks that are up and running today. After reading this book, you will be able to: -Understand the basics of video today -Understand the basics of IP networking technology -Differentiate between technologies such as streaming, download and play, and file transfer -Understand the benefits and drawbacks of

a variety of video transport techniques -Know what information you need to gather about their application before selecting a Video over IP technology and before beginning an implementation *Understand video transport over IP networks - learn how to take advantage of technologies like MPEG, multicasting, RTP, and streaming *Provides clear, easy to comprehend explanations of both video and networking technologies - perfect for newcomers - helps seasoned pros round out their knowledge *Covers a full range of video technology, from web and desktop videoconferencing to professional broadcast quality and high definition video.

Offers a collection of true facts about animals, food, science, pop culture, outer space, geography, and weather.

This manual's latest edition continues to be the best source available for making accurate, reliable man-hour estimates for electrical installation. This new edition is revised and expanded to include installation of electrical instrumentation, which is used in monitoring various process systems.

Cognitive Science combines the interdisciplinary streams of cognitive science into a unified narrative in an all-encompassing introduction to the field. This text presents cognitive science as a discipline in its own right, and teaches students to apply the techniques and theories of the cognitive scientist's 'toolkit' - the vast range of methods and tools that cognitive scientists use to study the mind. Thematically organized, rather than by separate disciplines, Cognitive Science underscores the problems and solutions of cognitive science, rather than those of the subjects that contribute to it - psychology, neuroscience, linguistics, etc. The generous use of examples, illustrations, and applications demonstrates how theory is applied to unlock the mysteries of the human mind.

Drawing upon cutting-edge research, the text has been updated and enhanced to incorporate new studies and key experiments since the first edition. A new chapter on consciousness has also been added.

Grid-Scale Energy Storage Systems and Applications provides a timely introduction to state-of-the-art technologies and important demonstration projects in this rapidly developing field. Written with a view to real-world applications, the authors describe storage technologies and then cover operation and control, system integration and battery management, and other topics important in the design of these storage systems. The rapidly-developing area of electrochemical energy storage technology and its implementation in the power grid is covered in particular detail. Examples of Chinese pilot projects in new energy grids and micro grips are also included. Drawing on significant Chinese results in this area, but also including data from abroad, this will be a valuable reference on the development of grid-scale energy storage for engineers and scientists in power and energy transmission and researchers in academia. Addresses not only the available energy storage technologies, but also topics significant for storage system designers, such as technology management, operation and control, system integration and economic assessment Draws on the wealth of Chinese research into energy storage and describes important Chinese energy storage demonstration projects Provides practical examples of the application of energy storage technologies that can be used by engineers as references when designing new systems

The Book of Audacity is the definitive guide to Audacity, the powerful, free, cross-platform audio editor. Audacity allows anyone to transform their Windows, Mac, or Linux computer into a powerful recording studio. The Book of Audacity is the perfect book for bands on a budget, solo artists, audiophiles, and anyone who wants to learn more about digital audio. Musician and podcaster Carla Schroder will guide you through a range of fun and useful Audacity projects that will demystify that geeky audio jargon and show you how to get the most from Audacity. You'll learn how to: –Record podcasts, interviews, and live performances –Be your own backing band or chorus –Edit, splice, mix, and master multi-track recordings –Create super high-fidelity and surround-sound recordings –Digitize your vinyl or tape collection and clean up noise, hisses, and clicks –Create custom ringtones and sweet special effects In addition, you'll learn how to choose and use digital audio hardware like mics and preamps, and tune your computer for flawless audio performance. You'll also find out how to package your work for digital distribution, whether you want to share a podcast through iTunes or sell your own CDs. Become your own producer with The Book of Audacity. The fun starts now.

Once upon a time, he was everything to her, except for one thing: her future Christmas sparkles from every bough and window at the cozy Four Winds Ski Resort, where single mother Eden Kendall and her eight-year-old son are spending the holiday. A surprise marriage proposal from her boss's son wasn't on her Christmas list, but it's the perfect excuse to get away and weigh her options. She never imagined her son's ski instructor/Santa impersonator would be the gorgeous, charismatic dreamer she left behind years ago, the one who still owns a piece of her heart. Cole Hagan has never stopped loving Eden and he's spent the

last eight years proving her wrong on every count about his potential. While he fights to save the resort that he helped to build by organizing a holiday concert, he decides it's about time that Eden puts aside her list-making pragmatism so that she and her skeptical son can experience the true magic of Christmas. Can a not-so-perfect angel help this unlikely pair get a second chance at happily ever after?

Over the decades, research has demonstrated that in categories of life deemed to be important, beautiful people achieve more desirable outcomes, are judged more favorably, and receive preferential treatment. An understanding of the historical aspects, science, and implications of what the human mind finds aesthetically pleasing is quintessential for dermatologists, plastic surgeons, and others who practice aesthetic medicine as the importance of beauty in today's society is what brings patients into clinics. While an element of dissatisfaction with one's appearance is commonplace, clinicians should remain vigilant for individuals who seek cosmetic procedures to quell excessive body image concerns that are out of proportion to objective physical findings. Body dysmorphic disorder (BDD) is a disorder of self-perception; it is the impairing preoccupation with a nonexistent or minimal flaw in appearance. According to recent statistics, BDD occurs in 0.7–2.4% of the general population; however, multiple studies have suggested an incidence of 6–16% in patients seeking aesthetic medical treatments. Moreover, a vast majority will at some point seek dermatologic treatment and cosmetic surgery. Such

patients are unlikely to be satisfied with corrective procedures, and only 15% of dermatologists surveyed thought that they could successfully treat BDD. Therefore, Beauty and Body Dysmor phic Disorder aims to assist dermatologists, plastic surgeons, and other aesthetic providers in recognizing key characteristics as well as providing treatment strategies to help in caring for those with BDD.

Exclusively published in partnership with CACHE and up-to-date with the 2012 EYFS requirements, this is the ideal textbook for you if you are taking the Award, Certificate or Diploma in the CACHE Level 3 Child Care and Education qualification. Written by a highly experienced and respected author team, this book focuses on the knowledge and skills you will need to obtain the qualification, and will support you through your assessment and the start of your career. Key features in this edition: * Up-to-date with the requirements of the revised 2012 EYFS * Focused and clear coverage from authors who are respected experts means you can trust the content and know that it is the key information that you need for the course * Case studies and Practice Tips show you exactly how you can use the knowledge and concepts when you are working * Progress Check and In Practice features make sure that you have the necessary understanding and preparation to pass your course * An easy-to-read and friendly writing style keeps the book enjoyable and accessible for all students * Key Terms features throughout the text for easy reference.